

MINUTES OF A FACILITIES SUB COMMITTEE  
OF THE BOARD OF EDUCATION, NAPERVILLE COMMUNITY  
UNIT SCHOOL DISTRICT 203, DUPAGE AND WILL COUNTIES,  
ILLINOIS, HELD AT THE ADMINISTRATIVE CENTER ON  
SEPTEMBER 14, 2010 AT 7:00 A.M.

Call to Order

Chairman Terry Fielden called the meeting to order at 7:04 a.m. Board members present: Terry Fielden, Jim Dennison and Susan Crotty.

NCHS

Tim Bickert, IHC., noted:

South Addition

- Substantially complete – dealing with a number of minor issues
- Majority of science case work is installed
- All sinks are in place and all utilities are functional
- Shelving is in place – some shelving liners are backordered. The shelves will be stocked and when the liners arrive, the contractor will install them and re-shelve the supplies.
- All chemicals were packed and removed for storage at the beginning of the project – Tom Malamos made the arrangements.
  - The company is slow to deliver the stored chemicals.
  - They have been paid for the pick-up, not the delivery.
  - Ralph will push the company – the rationale for the delay is probably back-log.
  - Ralph will offer to go pick up the chemicals, but check on the risk of transporting them first.
- Installation of miscellaneous odd size and shaped back splashes are not quite finished yet
- Glass railing in the atrium –The contractor purchased the original order from out of state, it was shipped later than our contract called for and did not fit. The most recent attempt at glass, which has been ordered from a different manufacturer, is supposed to be delivered this week. There is a concern that glass pieces might not match because it is being made by two different manufacturers. If it does not match, Tim will inform the contractor that it is not acceptable and that it needs to be right. The temporary wall will be left in place until the glass is correct and completely installed.
- HVAC – has had ongoing issues with hot and cold spots. The temperature control contractor is on site and working through the problems as they arise. The contractor has added more workers to deal with the issues. Testing and balancing is underway. Some of the units in the flat wing are temporary and are being monitored regularly. Ralph will express the Boards' dissatisfaction with the work to the contractor.
- Staff members are contacting Ralph with any issues that arise.
- Electricians are on site working on the music area and the north addition, so they are available to address issues in other parts of the building as they arise.
- Majority of the wood grills are installed except a few areas near the

atrium stairway which will have to wait until the temporary wall is removed upon completion of the glass handrail.

- There have been a few small problems in the kitchen with things not working and equipment failing.
- The dock is working well except that the District trucks are a little low which could be a safety concern. Ralph will work on a riser to bring the trucks up to a better height.
- Mark will check with Barb Brown to see if she is ready to begin lunch preparation for all elementary schools as scheduled.
- There were some problems with the computer lab being too hot – Ralph had the problem taken care of.
- 25 – 30 of the 60 security cameras are functioning. There was a discussion about doors being propped open with towels, etc. to allow access for others. It is a security problem and increased security was one of the promises from the referendum. This needs to be addressed. Security cameras will observe who is propping doors open and possibly the last person to use their card might lose key card privileges for a period of time.
- PA system has integrated well
- Fire alarm system working well

#### Music Area and North Addition

Tim Bickert noted:

- Both areas are going well
- Provided a time line schedule with milestones noted
- Still anticipating that the music area will be turned over to the District at the end of December, before winter break.
  - Roof is substantially complete
  - Most walls are up
  - Rough in for HVAC is nearly complete
- North Addition on schedule
- Roof a little later than originally projected due to rain days, but this is not a critical delay for turnover.
- Bottle neck of foot traffic by the entrance to the north addition will go away when the addition is open and traffic can move freely.
- The library is temporarily being used as a cut through to ease congestion.
- Ralph will check into having speed tables put in the new driveway off Hillside Road as well as some lane markings. He will also see about having slash marks put on the street where parking is now prohibited just east of the new driveway.
- There will be a Community Open House at NCHS on Sunday, October 3 from 1:00 p.m. – 4:00 p.m.
  - Floor plans will be printed and available for the open house
- Tim and Ralph meet on a weekly basis to review the financials
  - Still \$7.7Million under budget
  - There might be some potential extra cost with soil concerns

- next year when the west parking lot is renovated
- Will look at potential areas where there might be extra cost to remove asbestos particularly around the bathrooms that were not scheduled for renovation.
- We have yet to determine what will happen with some extra mobiles once all construction is complete. There might be some minimal income from their sale.
- Craig Siepka and Bill Wiesbrook have been discussing issues around outdoor signage that might make a significant impact to the look of the building. Craig has a photo of a potential mural drawn by a mural company. He will bring the photo back to the committee after he has previewed other works done by the company.

Other Referendum Projects

- Building entrance renovation work at Ranch View Elementary
- Addition and renovation at Prairie Elementary entrance
- Pool locker room renovation at NNHS

Ranch View

Ralph noted that the plan is to do the least amount of work to make the building functional and secure. The Healy Bender plans are to flip flop one of the kindergarten rooms with the office.

Prairie

The plan is to build an addition on the front of the building to expand the office and provide a better work environment for the nurse.

There might be a more creative solution for both buildings. Craig Siepka was asked to have Wight & Co. take a look at both buildings. Craig has been given permission to do the work pro-bono.

NNHS pool locker rooms

- Craig Siepka requested that a review of previous options for the area be done.
- A determination of the extent of the work, whether renovation or reconfiguration, will need to be made.
- A determination of the standard for locker room flooring will be made. Epoxy is safer than sealed concrete and both high schools need to be on par.
- Locker room floors will be included in summer 2011 projects.

The Wight study of Prairie and Ranch View will be reviewed by the committee and then brought to the Board along with proposals for locker rooms at NNHS and NCHS. Ralph will show pictures of the Washington office renovation when the Prairie and Ranch View discussions take place.

Architect Fee Determination for

Craig Siepka provided financials. Terry will review the figures and get back to Craig.

NCHS FYI – Craig submitted the Early Childhood Center as an entry to IASBO for the Architectural competition at the Triple I Conference in November.

Committee Minutes Crotty moved to approve the Board Facilities Sub Committee Minutes from 5/13/10, 6/17/10, 6/29/10, 7/6/10, 7/9/10, 7/14/10, 7/21/10, 7/29/10, 8/5/10, 8/11/10 and 8/18/10. Fielden seconded the motion. A unanimous voice vote approved the minutes.

Public Comment None

Upcoming Meetings No meeting date was set.

Adjournment It was agreed by consensus to end the Board Facilities Sub Committee Meeting at 8:20 a.m.

Approved March 15, 2010

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Terry Fielden, Chairman  
Board of Education

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Ann N. Bell, Secretary  
Board of Education